

Minutes of  
**Elkstone Village Hall Annual General Meeting**  
Monday 9<sup>th</sup> December 2024, 7.00pm

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**Attendees**

**Committee:** Ronne Bury, Penny Casewell, Jeremy Davies, Graham Hopkins, Barbara Luck, Martyn Wylie

**Present:** Ian Casewell, Christoph Henshall, David Kearney, Liz Kearney, Antonia Winstanley

**Item:**

**1 Welcome and Introductions, Declarations of Interest**

Graham Hopkins as Chair welcomed everybody and on behalf of the committee expressed thanks to the many villagers who in the past year have helped in the past year, particularly Carole Bury, Jennie Howlett, Liz Kearney, Sue Collins, and Antonia Winstanley.

There were no Apologies or Declarations of Interest.

Graham advised the meeting that Ronnie Bury was resigning from the Committee at this AGM; Graham thanked him for his many contributions over the years.

Graham also advised that a copy of the minutes of this AGM minutes and a copy of the approved budget would be provided to Elkstone Parish Council, in accordance with the Hall's Articles.

Action: GH

**2 Minutes of previous meeting / actions arising**

The water issue with Castle Water was resolved, but the sewerage bill with Bromford Housing was still outstanding. Martyn advised the meeting that he had written a final letter to Bromford Housing and Cotswold District Council (a joint owner of Bromford) to say that after many communications to them, we hold ourselves to have no further obligation to them in this regard.

Action: Closed

It was **proposed** by Antonia that the previous AGM minutes be adopted, and **seconded** by Liz, and the motion was **Carried** unanimously.

**3 Treasurer's Report for year ended 30<sup>th</sup> September 2024 and Budget for 2024/25**

Martyn reported that at the close of 2023/24 the Hall's reserves stood at £11,830, having been audited by Sue Collins, though £440 of this was in regard to residual funds now held on behalf of the children's playgroup Wanadoo fund.

The proposed base operating **budget for 2024/25** was presented showing income of £4,690, and expenditure of £3,568 showing an operating surplus of £1,122. Martyn explained that some £1,000 of capital spending was anticipated, further referenced under Item 5, which would indicate an overall small surplus of £122.

Ian **proposed** the acceptance of the 2023/24 accounts and the proposed 2024/25 budget, **seconded** by Antonia.

**Carried** unanimously.

**4 Report on Hall Bookings**

Penny reported that bookings by groups continued to increase. The dance and Yoga groups especially appreciated the suitability of the Hall and that use by villagers and others for private events had increased, notably the Wild Woolly Women knitting group. The principle of nil charge for all-villager events was being maintained

## 5 Hall Condition and Improvement Plans

Barbara and Penny summarised the many improvements that had been made in the past year:

- Replacement range cooker including induction hobs, along with suitable pans
- Replacement water urn
- Replacement Refrigerator and new Wine Chiller
- Replacement Water Softener
- Replacement of worn-out cleaning equipment
- Replacement pudding bowls etc

Still in hand:

- Door for water softener cabinet
- Notice Board Refurbishment
- New flooring for Kitchen
- Kitchen repainting

**Action(s):** MW, BL

A general discussion of potential improvements followed, to be considered in detail by the Trustees. The many possibilities included:

- Windows & Frames
- Toilets
- New exit doors / frames for the 'new extension'
- New chairs
- Curtains
  
- Priority for the long term: Improved Heating, Lighting and insulation, to maximise cost savings.

It was agreed that monitoring of Grants opportunities would continue.

**Action(s):** GH / BL

## 6 Open Gardens 2025

Martyn advised the meeting that Amy McDonald had kindly agreed to chair the Open Gardens group again; the selected date for Open Gardens 2025 would be **Sunday 22<sup>nd</sup> June**.

Martyn also advised that while the existing group members are willing to continue, new members will be welcome to join.

## 7 Election of Officers

There being no nominations for new Village Hall Committee members, it was proposed that the existing committee is maintained, noting that Ronnie has now stood down. Proposed by David, seconded by Ian, **carried** unanimously.

## 8 AOB

**Website:** Graham advised that a prototype site was now running, which would be hosted as a .gov.uk in accordance with government imposed standards. The working group lead by Graham, along with Nic Ricketts, Martyn, and Penny will continue this work. The existing domains (.com and .co.uk) will be transferred to the new hosting organisation such that searches using the old web address will re-direct to the new one.

**Action:** GH, MW, PC, NR

The Meeting ended at 8.04pm and was followed by refreshments.