

**ELKSTONE PARISH COUNCIL**  
**agreed minutes**  
**For meeting held on 13<sup>th</sup> November 2024**  
**at 7.30pm in the Village Hall**

1.	<b>Welcome</b>
2.	<b>Attendance recorded as Parish Councillors Matt Hobbs, David Collins Graham Hopkins, Barbara Luck and 0 members of the public</b>
3.	<b>Apologies for absence received, accepted, and recorded from Parish Councillor David Kearney &amp; District Councillor Julia Judd. County Councillor Joe Harris did not attend</b>
4.	<b>Declaration of Interest for matters on the agenda were invited -none</b>
5.	<b>No Members of the Public</b>  <b>Public session closed at 19.32</b>
6.	<b>Council did not receive report from County Councillor Joe Harris</b>
7.	<b>Council noted no update from District Councillor Julia Judd as report is distributed via email.</b>
8.	<b>Minutes of the previous Parish Council Meeting held on September 12th 2024 were approved</b>
9.	<b>Council considered update on the website arrangements going forward-</b> Council has agreed that Parish Online is used to set up a website and ownership to be by the parish council with the village hall having a part of it A working group has been set up with Cllr Hopkins to lead with 3 others Councillor Hopkins delegated to lead the project- Elkstoneparish.gov.uk Grant request submitted £315 pa (fluctuates with population of parish)
10.	<b>Council approved the financial reports</b>
11.	<b>Council approved its budget/precept for 25/26 in sum of £6k</b>
12.	<b>Council approved payment list as discussed at meeting</b>
13.	<b>Council considered highway matters</b> <ul style="list-style-type: none"> <li>• <b>Underpass closed at Cowley roundabout and the bus route</b></li> </ul>
14.	<b>Council noted there are outstanding planning matters</b>
15.	<b>Council invited update on planting bulbs in verges as per email from GCC- Cllr Kearney– standard agenda item – Cllr Collins to purchase bulbs and to be reimbursed budget upto £250</b>
16.	<b>Council received feedback from clerk re GAPTC website/portal training for Chair/Clerk</b>
17.	<b>Council invited updates from Village Hall Committee -Cllr Hopkins</b> <b>AGM is planned for 9<sup>th</sup> December 2024</b> <b>Kitchen upgrades noted</b>

18.	<b>Council noted updates on the Emergency plan V1 – Cllr Hopkins</b> electoral role obtained and shows at the current time a total parishioners of 209
19.	<b>Council received updates on matters relating to the assets of the Council</b> <ul style="list-style-type: none"> <li>• Council had previously agreed to consider replacing the wooden frames around the grit piles in the spring (Cllr Collins/Cllr Kearney) <b>£163.59</b></li> <li>• Cllr Collins to lead asset management- a map to be produced showing the PC owned assets-</li> <li>• Council considered bus stops/ shelter maintenance- stone bus stop roof has broken tiles – Cllr Collins to investigate replacing broken tiles (budget £100 in R&amp;M)</li> <li>• Bird boxes have been installed</li> </ul>
20.	<b>Council noted no other bodies who are present (standard agenda item)</b>
21.	<b>Council agreed employment matters</b>
22.	<b>Council noted other matters for information</b> Feedback regarding Incinerator visit arranged by DC Judd. GCC are not able to process wet cardboard
23.	<b>Council confirmed the date of next meetings are scheduled for 8<sup>th</sup> January 2025 and 12<sup>th</sup> March 2025 at 7.30pm</b>
24.	<b>Meeting closed at 20.30</b>